

## FAST-TRACK YOUR PRACTICAL EXPERIENCE

We all know that it's one thing to pass the exam, but quite another to start practicing with confidence. Whether you are a candidate attorney, newly admitted attorney entering employment in a deeds section or a sole practitioner working without a conveyancing paralegal, this crash course will teach you all the nitty-gritty detail of the practical side of conveyancing.

## WHAT TO EXPECT

We cover the registration of transfers and mortgages, from the opening of the file to its final closure. We guide you in setting up a proven system in your office and we discuss the financial aspects of a transfer file. The course is modelled on our training courses for conveyancing paralegals and covers the practical tasks a conveyancing secretary must be able to perform, adapted to save you valuable time. On top of that, our comprehensive manuals are all yours to use as a reference guide in your office.

## THREE OPTIONS TO CHOOSE FROM

**Option A Practical deed of transfer** (4 morning sessions)

**Option C Both A and B** (7 morning sessions)

**Option B Practical mortgage bonds** (3 morning sessions)

We assume that you have a basic understanding of conveyancing theory. However, if you register early you can receive the notes well in advance and refresh your mind on the theory before the course starts. During the course we get our hands dirty on the practical stuff.

## REGISTER NOW

Complete your details below and indicate your preferences in the option boxes. E-mail this page with your proof of payment to us. Alternatively, you can register online at [www.gawielerox.co.za](http://www.gawielerox.co.za)

Name & surname: \_\_\_\_\_

ID number: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

Cell phone: \_\_\_\_\_

Postal address: \_\_\_\_\_

Postal code: \_\_\_\_\_

Nearest Postnet branch: \_\_\_\_\_

Firm name: \_\_\_\_\_

Firm address: \_\_\_\_\_

Firm VAT number: \_\_\_\_\_

## DATES 2022

All lectures take place via Zoom from 8:00 to 13:00.

Language preference for notes

Afrikaans  English

\*Early registration cut-off date and fee

## PAYMENT

**Payment to Practical Training, ABSA, 919-352-0657**

Use your name and surname as payment reference.

Registrations close one week before commencement of a course.

Registration is subject to the "Terms & Conditions" as stated on our website [www.gawielerox.co.za](http://www.gawielerox.co.za).

Amount payable \_\_\_\_\_

✓	Language	Option A R3,700 (R3,400*)	Option B R3,200 (R2,900*)	Option C R5,200 (R4,700*)
<b>1st Semester</b>				
<input type="checkbox"/>	English	8-10 Feb (25 Jan*)	22-24 Feb (8 Feb*)	8-10 & 22-24 Feb (25 Jan*)
<input type="checkbox"/>	Afrikaans	8-10 Maart (22 Feb*)	5-7 Apr (22 Maart*)	8-10 Maart & 5-7 Apr (22 Feb*)
<input type="checkbox"/>	English	7-9 June (24 May*)	21-23 June (7 June*)	7-9 & 21-23 June (24 May*)
<b>2nd Semester</b>				
<input type="checkbox"/>	Afrikaans	10-12 Aug (27 Julie*)	23-25 Aug (10 Aug*)	10-12 & 23-25 Aug (27 Julie*)
<input type="checkbox"/>	English	6-8 Sept (23 Aug*)	20-22 Sept (6 Sept*)	6-8 & 20-22 Sept (23 Aug*)

## CONTACT US

Visit our website for more information and online registration | [www.gawielerox.co.za](http://www.gawielerox.co.za)

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